

Executive Board Business Meeting-Savannah, Georgia
January 19, 2020

Meeting Housekeeping Reminders

- Review of who has voice and vote during business meeting;
 - All +1's, Past Officers, and committee members do not have voice and vote
 - No note passing to get comments to the floor from those who do not have voice and vote
- Confirm seating arrangements for attendees
- Standing count – 40 voting members in attendance

Constitution & Bylaw Changes – changes presented on screen; paper copies of existing C&B are available to those wishing to have a paper copy; distributed to those requesting

With the effort to modernize Motor Maid operations, changes are needed to update language in C&B to accurately reflect actions currently being taken by these officers. In addition, the C&B Committee is suggesting an update to the title of Web Editor to Web Manager given the expanded responsibilities associated with the position due to modernization effort.

- **Membership Secretary**

- Description: Change duties to accurately reflect those being carried out by the Membership Secretary. Formatting update. Clarify access as to who has access to all records for inspection. Change from Officers to President and Vice President due to sensitive/confidential nature of data maintained by Membership Secretary. Changes required to Article 5; Section 3 and Bylaw Number 1.
- **Article 5; Section 3:** Motion brought by Diane Rumble to bring to floor at convention for vote; seconded by Jan Barret
 - Discussion: No discussion
 - Vote: unanimous approval

EXISTING: Article 5: Section 3

The duties of the Membership Secretary shall be to keep a record of the club activities, take care of the general correspondence, keep copies of all business letters with responses attached, and keep the files available for inspection by the Officers at any time. She shall process all new membership applications and status changes. The Membership Secretary shall maintain a record of all former members and send a monthly report of membership changes to the Executive Board..

PROPOSED/APPROVED: Article 5: Section 3

The duties of the Membership Secretary shall be to:

- Keep a record of the club **membership**;
- Respond to the general correspondence **from members**;
- Keep copies of all business letters with responses attached;
- Keep the files available for inspection by the **President and Vice President** at any time;
- Process all new membership applications, status changes, and address/email/phone changes;
- Maintain a permanent record of all former members;
- Send a monthly report of all membership changes to the Executive Board and;
- **Maintain confidential Membership Board records.**

- **Bylaw Number 1:** Motion brought to floor by Sandra Hinksman; seconded by Kathy Disney
 - Discussion: Deb Cassidy, GA: question on sending list of Officers; no information sent to new member regarding Supply Officer by Membership Secretary;
 - Proposed amendment: include executive Officer list, change ‘district membership listing’ to ‘her district membership list’;
 - Sandra motioned to accept the revised to the floor for vote by members at Convention; second by K. Disney
 - Discussion: clarifying question about need for ‘current’ – purpose of list is to tide them over until access to website is granted. Question on use of Motor Maid, Motor Maids, Motor Maids, Inc.
- Break for C&B Cmte to meet;
 - After cmte discussion; a clarification was made that moving forward in the context of overall C&B cleanup, a change will be made to ARTICLE 1 to read: “The name of the organization shall be Motor Maids, Inc. (“Motor Maids”) a private club.” This will formalize the use of “Motor Maids” to replace all references to ‘Motor Maids, Inc.’ throughout the document; hence, Motor Maids will be used for this change at this time.
 - Sandra resinded all prior and proposed the following be brought to floor at Convention;
 - Club dues shall be \$40.00 per year plus a \$20.00 application fee for the first year. Each new member shall receive the following Motor Maids items: small patch, decal, membership card, Officer list, her district membership list, current copy of the Advisory, and member access to the Motor Maids, Inc. website.
 - Vote: unanimous approval
 -

EXISTING Bylaw Number 1

Club dues shall be \$40.00 per year plus a \$20.00 application fee for the first year. Each new member shall receive the following Motor Maids items: small patch, decal, membership card, membership book, and current copy of the Advisory.

PROPOSED/APPROVED Bylaw Number 1

Club dues shall be \$40.00 per year plus a \$20.00 application fee for the first year. Each new member shall receive the following Motor Maids items:

- Small patch;
- Decal;
- Membership card;
- Officer list;
- Her district membership list;
- Current copy of the Advisory and;
- Member access to the Motor Maids, Inc. website.

● **Web Editor**

- **Article 5 Section 12:** Description: Change title to accurately reflect the duties of the position and to better define duties to be assumed by person in this position.
- Kathy D. motions to take change to floor at convention: read proposed; seconded by Cindi Richards
 - The duties of the Website Manager shall be to assume responsibility for all aspects of the Motor Maids Inc. website including and not limited to: content

- management, security management, access administration of the website, as well as management and access administration of the member database.
- Discussion: Darlene Robbins, FL: asked clarifying question about other instances of Web Editor; it was confirmed that all instances of Web Editor will be changed; next proposed change addresses.
 - Vote on proposed change: unanimous approval

EXISTING Article 5; Section 12

The Web Editor will assume the responsibility of the Motor Maid, Inc. website.

PROPOSED/APPROVED Article 5; Section 12

The duties of the Website Manager shall be to:

- Assume responsibility for all aspects of the Motor Maids Inc. website including and not limited to:
 - Content management;
 - Security management;
 - Access administration of the website and;
 - Management and access administration of the member database.
- **Article 4 Section 3:** change title to be consistent in Officer listing; Sandra H. motioned to have changes to Article 4 Section 3 to floor for vote during Convention; seconded by Jan Barrett; Proposed language:
 - The Officers of the club shall be: President, Vice President, Membership Secretary, Recording Secretary, Treasurer, Supply Officer, Publicity Director, Advisory Editor, Historian, Executive Counselors, Safety Officer Liaison and Website Manager. They shall be members of the American Motorcyclist Association.
- Discussion: none
- Vote: unanimous approval

EXISTING Article 4 Section 3: change title to be consistent in Officer listing; Sandra H. motioned to have changes to Article 4 Section 3 to floor for vote during Convention; seconded by Jan Barrett; Proposed language:

The Officers of the club shall be: President, Vice President, Membership Secretary, Recording Secretary, Treasurer, Supply Officer, Publicity Director, Advisory Editor, Historian, Executive Counselors, Safety Officer Liaison and Web Editor. They shall be members of the American Motorcyclist Association.

PROPOSED/APPROVED Article 4 Section 3: change title to be consistent in Officer listing; Sandra H. motioned to have changes to Article 4 Section 3 to floor for vote during Convention; seconded by Jan Barrett; Proposed language:

The Officers of the club shall be: President, Vice President, Membership Secretary, Recording Secretary, Treasurer, Supply Officer, Publicity Director, Advisory Editor, Historian, Executive Counselors, Safety Officer Liaison and **Website Manager**. They shall be members of the American Motorcyclist Association.

- **INA Status**

- **Bylaw Number 12** - Description: Process change in how INAs are handled; currently, if person has 2 consecutive INAs in a row, they are temporarily dropped; that creates a lot of work once INA is cleared creating additional work to reinstating. To help with administration, person will be dropped and considered a past member; she can reapply via reapplication process.
- Motion brought by Sandra Hinksman; seconded by Jan Barrett
- Discussion: DD from floor asked for clarification point regarding when member is INA; what happens when two INA are on record; YEL must be received by January EB. Suggested amendment request:
- Amendment submitted by Kim, GA
- Discussion on amendment to proposal: Failure to submit a year-end letter, all motorcycle information, and the liability waiver as required.; Cindi Richards asked to have 'all motorcycle information as required' be retained; Kathy Disney asked to retain Kim agrees to suggested changes;
- Rescind current: New proposed by Kim; seconded by Darlene Robbins
 - Proposed: *Failure to submit a complete year-end letter, all motorcycle information, and the liability waiver, each as required.* Kathy D. asked to retain wording; Kim re-proposed amended as follows:
- Vote on amendment to proposal in following form:
 - "Inactive status is received based on the following criteria:
 - *Failure to submit a complete year-end letter that includes all motorcycle information as required and a liability waiver.* Inactive (INA) will be removed if the President receives the required information by March 1st. After March 1st, the inactive (INA) status remains a permanent part of the member's record. The second consecutive year of inactive (INA) status will result in being dropped at the January Executive Board meeting.
 - Regular, Life and Silver Life members not having a motorcycle. This member has one year to obtain a motorcycle. If the Member does not notify the Membership Secretary that she has obtained a motorcycle within that one-year period, she shall be dropped at the January Executive Board meeting.
 - Once the person is dropped, the person is recognized as a past member.
- Discussion on proposal as amended: Darlene asked why not dropped after 1 year, with dues, member is out in a year; primary rationale is to address unique life situations
- Vote on amended: unanimous approval

EXISTING Bylaw Number 12

Inactive status is received based on the following criteria:

- not submitting a complete year-end letter, waiver or motorcycle information as required

Inactive (INA) will be removed if the President receives the required information by March 1st. After March 1st, the inactive (INA) status remains a permanent part of the

member's record. The second consecutive year of inactive (INA) status will result in being dropped at the January Executive Board meeting.

- Regular, Life and Silver Life members not having a motorcycle.

This member has one year to obtain a motorcycle. If the Member does not notify the Membership Secretary that she has obtained a motorcycle within the one year period, she shall be dropped at the January Executive Board meeting.

PROPOSED/APPROVED Bylaw Number 12

Inactive status is received based on the following criteria:

- **Failure to submit** a complete year-end letter **that includes all motorcycle information as required and a liability waiver.** Inactive (INA) will be removed if the President receives the required information by March 1st. After March 1st, the inactive (INA) status remains a permanent part of the member's record. The second consecutive year of inactive (INA) status will result in being dropped at the January Executive Board meeting.
- Regular, Life and Silver Life members not having a motorcycle. This member has one year to obtain a motorcycle. If the Member does not notify the Membership Secretary that she has obtained a motorcycle within that one-year period, she shall be dropped at the January Executive Board meeting.

Once the person is dropped, the person is recognized as a past member.

Policy Inputs-Requiring a Vote

- Walk-In Registrants at Convention (2017, about 25-27; 2018 about 15; 2019, very few in CA)
 - Question was raised on whether or not to retain ability for existing-members to register onsite as a "walk-in" to Convention;
 - Discussion: Denise, IL; shared story and challenges faced during 2017 Convention; creates another loophole to get around the 3-night min stay at host hotel; all 'walk-ins' must also be registered through Federal Conferencing which creates additional work.
 - Comments from floor that support retaining walk-in registration:
 - Members may not know one-month in advance whether or not they will be able to attend for variety of reasons, primarily work related
 - Reasons for walk-in? Varied and usually work related.
 - Based on experience of member at another organization; cannot deny member access to business meeting
 -
 - Comments from floor to support eliminating walk-in registration:
 - Having members/guests show up onsite creates additional work for
 - Streamlines process; allows Convention committee to lock in BEOs
 - Reduce issues associated with risk of not having banquet ticket
 - currently order additional meals to cover walk-ins; may still need to cover some for 'late-late' registrations but would have better visibility to increase chance to accommodate
 - Solutions to consider:

- Potential to provide a 1-week to 2-week window prior to Convention for 'late-late' registration; must be rooming with someone who already has hotel booked
 - Need to check with Federal Conferencing to confirm they could 'easily' (no extra charge) support a 'late-late' window
 - When booking in this window, no access to purchase options (e.g., extra charm/pin, shirt) to eliminate refund issues; if available, they can purchase on site.
 - Remove terminology of 'walk-in'/onsite registration;
 - EB attendees gave permission to Susan and Pam to get with Federal Conference to determine appropriate late fee.
 - Approved unanimously
- **Official Uniform:** Uniforms, including white cotton vest are to be worn when attending Convention, when in parades, or serving as a color guard.
 - Issues/questions continue to come up on the wearing of plastic name tags, veteran pins (received from national when joining), status tags (e.g., Life, Silver Life, Golden Life) and increment pins/charms
 - Per Bylaws; "On the front of the vest upper left-hand side, small Motor Maid emblem; with upper right-hand side – first name optional. The vest will remain clean, crisp with no other patches or pins." No other items are approved to wear on the uniform vest – period. Note that embroidered names are no longer approved for front of the vest. It is understood that C&B change is needed to update language.
 - Discussion;
 - Rationale to allow members to wear pins/nametags:
 - awards are accomplishments and members want to display
 - increment pins are important; need to define
 - nice to have nametag
 - Rationale to keep vests clean (not allow any pins/nametags):
 - update to C&B required
 - inherent in name of uniform, is 'uniform'; goal is to look clean and 'same'
 - Format/style of nametags is inconsistent
 - Wearing of pins and locations is inconsistent
 - Potential solutions:
 - If allowed, need to be consistent how and where displayed
 - Need to define what would be allowed
 - If important to members, DDs need to let members know they need to send thoughts AND suggestions in on YEL; do not just complain, offer a solution!
 - define impact and action; offer suggestions on when/where 'pins'/nametags are worn; address in way that keeps uniformity;
 - Any change will require a C&B change
 - **Decision:** DDs to take to district members for discussion and to encourage members, to submit suggestions on YEL if this is important to them; existing rules, as stated in the C&B will be enforced at 2020 Convention;
 - **Request for help:** Susan asked for support of existing C&B as stated; DDs, please make sure those in your district planning to attend Convention understand that no pins/nametags, charms are to be worn on vest when in uniform.

AMA Donation

- Made on behalf of those members who have passed within prior year; Membership Secretary works with Treasurer to send letter/donation to AMA in amount of \$100.
 - Jan Barrett motioned to make donation; Darlene Robbins seconded
 - Unanimous approval
- Background note. Upon death of a Golden Life member or her spouse, the Executive Officers take up collection among themselves and sends flowers to a Golden Life member who has passed/or her spouse. Note received from Ethel's daughter was read to the group. This 'tradition' is much appreciated by family!

Executive Officer Topics

- Sandra Hinksman-Linda Dugeau participation stats
 - Reminder, new members do not know how contest works; so yes, it is discussed and reinforced often!
 - Forms should be filled out when you buy a new bike, sell your bike; send form immediately to VP when transaction occurs!!
 - If renting a bike, complete form for beginning of rental with odometer reading at beginning of rental period and form with ending odometer reading at end of rental period and send them to Sandra immediately;
 - When emailing to Sandra; please use LINDA DUGEAU FORM in subject line along with "my name is:". This helps her identify as valid email vs. SPAM
 - Members receive form w/YEL; need to complete and send in – need **odometer** reading and need last 6 digits of VIN number – do not list 'mileage ridden'
 - March Advisory will list those receiving charm at Convention – it will NOT list mileage
 - Make your district members aware of this and have them check to see if listed if they anticipate being listed; make sure they understand the timeframe being counted!!!
 - List of those in contest will be available online for members to confirm they are actually included in the contest; if name not on list, will need to check in to determine why and what step in the process they missed
 - If any questions, ask Sandra (VP)!!!
 - Stats: -
 - Grand total 3,104,084 miles
 - 567 total members entered; 840 bikes in the contest; total completed 453 (80% completion)
 - Encourage new members to join
 - Sandra's last Convention handing out Linda Dugeau awards
- Pam Tiller-District Kitty reports
 - Thank you to all for helping collect dues; email reminders are sent from system and compliance is up!
 - Thank all DDs and/or district treasurers for completion of district kitty fund YE report
 - Pam will be sending check to DDs with postage amount based on number of members in district; PLEASE cash the check!!
- Diane Rumble-Advisory reminders, member profile updates on snail mail vs on-line
 - Thank you to all for submitting things in timely manner
 - With modernization, things have improved to point that current address list is downloaded just prior to sending content to publisher for print/mailing;
 - Those mailed can be tracked to local post office, not to door; if a member is not receiving, let Diane know so issues can be addressed
 - Easiest to get online, member can control delivery method option there

- Advisory is historical record, not social media!
- Any questions, ask! Continue to submit!
- Deadline is 1st of month prior – Feb 1 for March Advisory; May 1 for June Advisory

BREAK FOR LUNCH UNTIL 1:15PM

Due to number of districts (11) that achieved 100% return on YEL, a drawing was held to establish order in parade line up. Districts will line up in following order behind Officers:

1. PA,
2. AZ/NM/SNV,
3. CA/HI
4. WI,
5. AL,
6. KS/NE
7. AK,
8. AR/LA,
9. TX,
10. MS,
11. WY

- Delaine Adkins-Job description/duties, projects in the pipeline
 - Not running for reelection;
 - Those who might be interested in running, the following is description from C&B:
 - “The duties of the Publicity Officer shall be to prepare publicity for release to various publications and media. The Publicity Officer shall also assist members by helping to write, or proof articles, being supplied to the media.”
 - Incoming Publicity Officer will own, Facebook, Twitter and be responsible for content management
 - Partner with other Officers on different projects and create content to respond to various inquiries
 - Get to do projects as see fit; Delaine has accomplished some of her goal and will share remaining with incoming should that person want to pursue.
 - She did complete work on search engine optimization in order to get Motor Maids included in results of searches on the web
 - Open projects to
 - Creating templates for PPT and other things for use by districts
 - In addition to the publicity/media work, the Publicity Officer also has an important role in soliciting acknowledgements for those being awarded Golden Life Member status at Convention
- Cyndi Richards-Purchasing from Supply, Convention information, uniform
 - Not running for reelection
 - Clarified that the uniform vest no longer allows names to be embroidered on vest; need to update/clarify C&B to address
 - Online ordering is available; Supply Officer provides login information to members and is able to help resolve issues
 - Member must be current with dues in order to order from supply store.
 - If dues are not current, Supply Officer deactivates account
 - Golden Life shirt is being discontinued; limited stock available
 - Need to make sure initial interaction/setup is with Supply Officer to ensure setup process completes appropriately; if member needs access, please work with Supply Officer directly!
 - ANY issues with supply site; need to go to Supply Officer!!!

- Currently, the Supply Store (e-commerce site) is hosted by a separate provider; the goal is to get this migrated to the club site website.
- Convention:
 - **Cutoff date for ordering uniform is May 1.**
 - Supply Officer will help new members order after May 1, however, no guarantee vest will arrive in time
 - Store will likely close around June 1 to prepare and ship items to Convention
 - In previous years, the store would reopen in August, however, closure may be an extended due to transfer of job /inventory to new Supply Officer
 - Motor Maids own the site so transfer to new Supply Officer is no issue
- Ellen Taylor-Parade logistics, YEL Comments, Group Discussion on safe riding expectations
 - Parade logistics: rules and regulations are unique to each state/municipality; work with local authorities to ensure route is acceptable and any permits obtained
 - Police make final call
 - YEL Comments:
 - Does Safety Officer ride DRRR route? - Yes; Sandra H. (Vice President) is point of contact
 - Request for escorts back to hotel following parade – would need to pay police for escort back to hotel;
 - Guests must sign waiver at every event; if not a member, then waiver is required;
 - Group Discussion on group riding – several questions for small groups to discuss
 - Does your district check for license verification?
 - most are not checking at local level and if required to be a Motor Maid, needs to be addressed at national level
 - outside of district to check/confirm; could put DD or other members at legal risk
 - why would you check? What do you do with it?
 - Does your district check if insurance paperwork is up to date?
 - Same as above related to license
 - Does your district have safety classes at beginning of riding season?
 - Promote safety classes
 - Pre-ride safety overviews
 - State roles and responsibilities for leaders/sweeps
 - do not have formal classes but supply information on where classes can be taken
 - How does your district handle any member riding in an unsafe manner during a MM event?
 - Encourage mentorship for ‘weak’ riders and have individual discussions when needed to address reckless riding
 - Should be addressed so others are not put at risk
 - Direct conversation with member, in private; consider escalation path if not resolved – remember to “praise in public, correct in private”
 - If patterns emerge; consider including general comments on pre-ride to alleviate issue of happening in future
- Karen Reid-Calendar of Events access permissions
 - New access level to allow districts to update calendar; send email directly to Karen to get a member, in addition to DD, set up to update calendar

- Reminder, all information on calendar is public except for the contact information associated with the event
- There is no longer an event listing in membership book
- Use this as primary tool for **MM events**; as reminder, not all members use Facebook
- Marianne McBride-Modernization Updates in General
 - Database is essentially complete and in transition to Karen (Web Editor)
 - Focus now is on loading historical information; that will happen over time
 - Have membership lists from 1954 to current
 - Advisories since 1998
 - Work in progress

Pick-Up from Saturday's Agenda—where we left off

- Year End Letter comments specific to recruiting and retaining members
- Retaining members--quality vs quantity.
 - Displayed list of general themes/comments received on YEL
 - Want to make sure members are grounded in core values
 - Some asked to initiate a probationary period; this used to be in place, no longer is; had to have letters from DD, motorcycle dealer, and nearest Motor Maid assigned as sponsor. Based on experience, this did not address issue with people joining that end up not staying.
 - Why is this being called for?
 - Online registrations create situation where people can sign up and list a random name as sponsor; don't know who these folks are!
 - Discussed last year about recruiting only within state; not implemented
 - Discussions have been held about how to define sponsorship; no solution as yet
 - Mention made that member names come up upon a search on the public facing website;
 - All members are available in the 'selection box' for designating a sponsor on the online application; no member name should be available via the public-facing website. Field should be a text box where applicant fills in name of sponsor because she knows sponsor and sponsor knows her!
 - When a new member comes in for processing; can a letter be sent to designated sponsor on the form prior to completing registration process to confirm sponsor knows person and agrees to sponsor vs cases of ghost sponsors
 - Invite potential member to attend 2 events, make sure they understand C&B and nature of the group to ensure correct fit.
 - Several members indicated when at an event, they do not hand out applications, only informational brochures;
 - Others have processes
 - Put check in place at Membership Secretary level to confirm sponsor agrees to act as new member's sponsor and knows the person! New member will not be approved until confirmed by the sponsor designated on the application. When sponsor declines; what happens next? Executive Officers need to discuss and arrive on process

- Are there at least two volunteers willing to work together to define roles/responsibilities of sponsor: Darlene Robbins and Mary (?) – for inclusion in the handbook
- Role of the sponsor when recruiting new members vs. the District Director
 - Potential to change incentive to retention vs recruiting; meet 1-year anniversary
 - Do they understand, internalize, and value our history and traditions?

YEL Comments Review

- Convention related (list displayed could be inserted where appropriate)
 - Minutes from Convention are available online
 - Conventions, per Bylaws, rotate from East, Central, and West
 - If considering a bid at 2021 Convention; check map to make sure eligible
 - Displayed new zone map; no districts are being changed; both current and future are on website
 - Make Convention a 4-day event; has been proposed, no appetite
 - Suggestion to go to same hotel/venue; within each region – no!
 - Ladylike behavior extends to convention; no assigned parking at Convention, so do not behave poorly when returning to parking area if space you left if occupied
 - Shorten meetings; must meet to maintain IRS status
 - How to account for Convention mileage when living in RV full time/no permanent residence? Mileage starts where RV is parked.
 - Suggestion to include evening speakers; based on experience, people don't come; once meetings are done, people want to socialize!
 - Motor Maids mall;
 - Challenge getting it set up; approval process for MM logo items
 - Takes away from Supply
- Policies and Procedures
 - Why does everything need to be read out loud at Convention? Required by rules of order;
 - Club has streamlined by not reading prior meeting aloud; available in Advisory for review prior to meeting
 - Dues – adjustments are made based on needs of the club; an assessment is made on regular basis as needed to support the club
 - Not fair to have DD pay for January EB meeting; some districts have funds to help support, need to address within a district and how funds are spent
 - Linda Dugeau form – it is dated 10/31 – expectation is that members are honest about the date mileage is recorded/reported
 - Gossip is not ladylike; address as appropriate
 - Both complaints and praise for policies and procedures; it is what it is
 - Stagger elective terms so full board does not rotate at same time;
 - Please let me know what is presented at National level for appreciation; what is given to national Officers; every Christmas Susan gets \$5 gift card from Starbucks from Helms/Brisco; there is some expense reimbursement. The Officers do not receive special recognition among themselves/nothing is taken from club monies for this type of recognition. Officers submit an expense report with receipts for reimbursement of postage, office supplies, etc.
 - If interested in running, there is personal expense involved; mandatory attendance at Jan EB and Convention
 - Request for MISC expenses; be clearer on what expenses land in this category, need transparency to members

- Why requirement to attend Convention for status awards; want to make sure member is active and engaged
- Term limit for Officers; not a lot of energy to change that
- Keep riding requirement for Convention; thought it was dumb at first until I spoke to members to understand; now I understand and agree! All new members need to understand
- No 'MM requirement' to wear helmet on race track; up to individual and venue
- General support for board and modernization effort
- Request for separate categories in Linda Dugeau, one for 2-wheels vs 3-wheels; data does not support need for this change
- Disallow inappropriate patches on MM logo vest; manage as one-on-one discussions
- Comments about electronic voting at elections; will investigate
- Able to make a way on the MM map to indicate those that are open to overnights
- Timing of Convention; not mandatory to attend; if too hot to ride, then defer to another location if heat is an issue; weather issues regardless of timing
- Comments about disciplinary process – it is on Executive Officer's radar; no specificity on what needs to be changed; encourage members to understand that all comments are reviewed; members need to define why and what they see as possible remedy to help understand and possibly implement
- Uniform changes/committee? Cyndi is chairperson of committee; members want change; suggestions compiled; challenge to identify appropriate style and supplier
- Handbook
 - Lee Ann Stephenson is owner of the Handbook and Susan will reach out to Lee Ann
 - Need to maintain consistency with C&B and any other written document
 - Suggest that changes made to Handbook be brought to the floor for vote.
 - The C&B states that the Executive Board oversees the business of the club. Board is bound by decisions made at EB meetings.
 - Intent for Handbook was to be a companion document to C&B and allow for more flexibility while staying true to the C&B
- District Comments
 - Summary comments will be shared electronically with DDs
 - Will be de-identified
 - Call Susan if you have questions

Meeting Wrap-Up—

2021 EB Location – in Orlando, FL at Renaissance over MLK weekend – January 16-17, 2021

Executive Officers re-convene following meeting across the hall

Notes respectfully submitted by Theresa Griffey, AZ/NM/SNV